



Author/Lead Officer of Report:
Abby Brownsword/Principal Committee Secretary

Tel: 27 35033

Report of: *Executive Director, Resources*

Report to: *Co-operative Executive*

Date of Decision: *16 March 2022*

Subject: *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? <i>N/A</i>		
Which Scrutiny and Policy Development Committee does this relate to? <i>N/A</i>		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

Background Papers: None

(Insert details of any background papers used in the compilation of the report.)

1. PROPOSAL

- 1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>People Portfolio</u>		
Beverley Benson	Support Worker	42
Joan Brown	Occupational Therapy Assistant	35
Ruth Clutterbuck	Social Worker	40
Margaret Davis	Senior Business Support Officer	29
Karen Shannon	Caretaker, Lydgate Junior School	26
Denise Williams	Team Manager, Adult Services	39
<u>Place Portfolio</u>		
Michael Ashton	Senior Building Surveyor	38
David Coggan	Water Feature and Street Scene Maintenance Operative	39
Brigitt Cowen	Neighbourhood Manager	34
Adrian Roberts	Estate Officer	37
<u>Resources Portfolio</u>		
Alan Clow	HR Service Manager	39

This page is intentionally left blank